



Dear Scholarship Contributor:

Thank you for your willingness to join DHS Friends in our mission to fund scholarships for graduating high school students in our community. Our students are the future of our society, and we are proud to accept the challenge to help inspire and further their scholastic development.

As our scholarship awards are presented by the high schools in our community, there are a few simple steps which enable us to effect those awards:

- 1) The scholarship must have a name. That name will include “DHS Friends” and may include an honor designation such as “Memorial,” “Honoring,” etc. or may simply define “Scholarship.” Of course, including the name of anyone whom you wish to honor or memorialize is encouraged.
- 2) The scholarship must have *a*) a designated dollar amount, *b*) the number of recipients each year, and *c*) the duration of your commitment. For instance, you may wish to commit *a*) \$500 each *b*) to two student recipients and *c*) to continue to give the scholarship annually for a total of five years. Your long-term commitment would be \$5,000 over five years, but your annual contribution would be just \$1,000. Scholarships of lesser or larger amounts and shorter or longer durations are welcome.
- 3) The scholarship must have eligibility guidelines which may be determined by you, the contributor. You may assign very general terms or be very specific; e.g. an award may be directed solely toward business majors who will be attending Campbell University; awarded to an athlete; or you may specify a “need-based” scholarship. (We encourage need-based scholarships.) The specifics may be determined by you or we will gladly help you with that determination. A guidelines form will be issued to each applicant.
- 4) There must be an accompanying application with a submission deadline. DHS Friends will prepare the application (based on the guidelines set forth), as well as the guidelines form, and determine the submission deadline.
- 5) The scholarship must be administered. Administration involves *a*) notification of potential applicants, *b*) distribution of guidelines forms and applications (and subsequent collection), *c*) a selection process during which applications are reviewed and final selections are made, *d*) coordination of the applications and awards process with the schools, and *e*) distribution of funds to the colleges or universities the awarded students will be attending.
- 6) The scholarship must be awarded to a student with direct family ties to Dunn High School which existed from 1926 to 1985. Any student who is a direct descendent of anyone (parents, grand-parents, great grand-parents) who attended, taught at, or was on staff at Dunn High School—for any length of time—is eligible. This legacy eligibility requirement will be validated in the administration process. All scholarships offered under the auspices of DHS Friends are open to all students without regard to race, national origin, sex, religious beliefs or physical impairments.
- 7) Other scholarship criteria suggested by you will be considered.

For reference, a wide variety of scholarships can be found at <http://thsscholarships.wikispaces.com/home>.

Please complete the attached form for submission of your scholarship proposal, and thank you for your consideration!

*(Note: If you are interested in establishing a permanently endowed scholarship, DHS Friends can work with you to accomplish.)*



## DHS Friends, Inc. Contributor Scholarship Proposal

1) \_\_\_\_\_  
Scholarship Name

2) \_\_\_\_\_  
Total Award Amount

\_\_\_\_\_  
Number of Recipients and Award Amounts per Each

\_\_\_\_\_  
Award Duration (Years of your commitment)

3) \_\_\_\_\_  
Eligibility Guidelines\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initial if you prefer DHS Friends to determine guidelines, or attach additional guidelines sheet.

4) DHS Friends Prepares Application \_\_\_\_\_

5) DHS Friends Administers in Conjunction with Schools \_\_\_\_\_

6) Determined in the Administration Process \_\_\_\_\_  
Legacy Eligibility

7) \_\_\_\_\_  
Other Suggested Scholarship Criteria

\_\_\_\_\_  
Print Name of Scholarship Contributor

\_\_\_\_\_  
Signature of Scholarship Contributor

\_\_\_\_\_  
Date

\*All eligibility guidelines are subject to approval by DHS Friends.